



# Move In Procedure

## IMPORTANT INFO ABOUT YOUR MOVE IN

Your move in day is approaching and we need to be sure that you are aware of everything that will be happening on that day!! A few things to keep in mind:

Your Housing Contract begins on **August 14th, 2019.**

**MOVE IN TIMES:** To make the move-in process as smooth as possible, we have created time blocks for your arrival. The time blocks are based on your unit number. Please see below.

TIME	COTTAGES
8:00AM - 10:00AM	COTTAGES 59-69
10:00AM - 12:00PM	COTTAGES 45-58, 70-73
12:00PM - 1:00PM	COTTAGES 1-7, 18-28
1:00PM - 2:00PM	COTTAGES 8-17
2:00PM - 3:00PM	COTTAGES 29,41,43,44
3:00PM - 5:00PM	COTTAGE 30-40

## WHAT TO EXPECT ON THE MOVE IN DAY:

When arriving at The Retreat, located at 50 Warmath Way, Starkville, MS 39759, you will be greeted by a team member who will direct you further to the appropriate station.

On move-in day, we will verify that the full month's installment, fees, SimpleBills verification and any outstanding paperwork is complete before giving out keys.

If you have already qualified for express move-in, make sure to let our team members know and be ready to present a Valid Federally Issued I.D.

\*Keys will be distributed to the contract signee only.

**If you have any questions about missing paperwork, amount you owe, etc., please contact our office at 662.546.4910**

Welcome to The Retreat Family! See you on Move - In Day.